

**SCOPE OF TRAINING FOR BACHELOR OF LAW**

**Law (Practicum II)**

<b>Soft Skills</b>	<b>Court Governance</b>	<b>Case Management In Court</b>	<b>Judgment</b>	<b>Court Etiquette</b>
Communication Skills Critical Thinking & Problem Solving Professional Ethics and Moral Lifelong Learning and Information Management	Court Governance and Administration Court Jurisdiction	Procedures in Court Subordinate Court for Civil and Criminal Matters <ul style="list-style-type: none"> <li>• The Process of Handling Cases</li> <li>• Originating Application</li> <li>• Judgment Debtor Summon</li> <li>• Small Claim Procedures</li> <li>• Juvenile Case</li> <li>• Death Inquiry</li> </ul> High Court for Civil and Criminal Matters <ul style="list-style-type: none"> <li>• The process of Handling Cases</li> <li>• Appeal from Subordinate Court</li> <li>• Civil Suit against Government</li> <li>• Letter of Administration/ Probate</li> </ul>	Enforcement of Judgments and Orders	Decorum in Court Protocol Etiquette

<b>Law (Practicum II)</b>					
<b>Soft Skills</b>	<b>Organisation Governance</b>	<b>Communication and Interpersonal Skills</b>	<b>Legal Opinions</b>	<b>Legal Drafting and Pleading</b>	<b>Conveyancing Practice</b>
<p>Communication Skills Critical Thinking &amp; Problem Solving</p> <p>Leadership skills</p> <p>Teamwork Skill Lifelong Learning and Information Management</p> <p>Entrepreneurial skill Professional Ethics and Moral</p>	<p>Organisation Governance and Administration</p>	<p>Basic Elements and techniques of Communication Client Counselling Techniques</p> <p>Managing People/Client</p>	<p>Research Skills</p> <p>Opinion Writing Skills</p> <p>Opinion Letter Opinion on Merits and Quantum</p> <ul style="list-style-type: none"> <li>• Contract</li> <li>• Tort</li> <li>• Personal Injuries</li> <li>• Employers Liabilities</li> </ul>	<p>Drafting and Preparing Pleading</p> <ul style="list-style-type: none"> <li>• Contract</li> <li>• Tort</li> <li>• Personal Injuries</li> </ul> <p>Drafting and Writing Legal Submissions Skills of Conducting and Handling Civil /Criminal/ Shariah Litigations Drafting of Petitions</p>	<p>Legal Documentation and Loan Transaction</p> <ul style="list-style-type: none"> <li>• Conventional and Islamic Financing</li> </ul> <p>Sales and Purchase Transaction</p> <p>Undertaking/ Disclaimer/ Confirmation/Authorisation Letters</p> <p>Dealing in Estate of Deceased</p> <p>Foreclosure Proceedings and Remedies</p>